



**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes  No

If not, from what date do you want the variation to take effect?

Day		Month		Year			

Do you want the proposed variation to have effect in relation to the introduction of the late-night levy? (Please see guidance note 1)

Yes  No

**Please describe briefly the nature of the proposed variation (please read guidance note 2)**

We wish to vary the Premises Licence **PREM/04367/001** to enable live music events to be hosted over two weekends each year and increase the number of spectators allowed in ground We are applying for a maximum of four live outdoor music events attracting no more than 19,999 spectators at each event

There is no change to the layout of the premises There is no increase in the hours that we wish to operate

For ease please see the below description of the premises below,

*The premises known as the 'rugby bowl' includes the rugby pitch, the north stand, south stand and east stand which all sit within the rugby stadium at Emerald Headingley Stadium Please note this application excludes the use of the Western Terrace*

*The premises will be served by bars and toilets within the North, South and Extentia Stands where both alcoholic and non-alcoholic refreshments are to be served*

If your proposed variation would mean that 5 000 or more people are expected to attend the premises at any one time please state the number expected to attend

19,999

**Part 4 - Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful

**Please tick all that apply**

**Provision of regulated entertainment**

- a) play (if ticking yes fill in box A)
- b) films (if ticking yes fill in box B)
- c) indoor sporting events (if ticking yes fill in box C)
- d) boxing or wrestling entertainment (if ticking yes fill in box D)
- e) live music (if ticking yes fill in box E)
- f) recorded music (if ticking yes fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes fill in box H)

**Provision of late-night refreshment** (if ticking yes, fill in box I)

**Sale by retail of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

# A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

# B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

### C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
<b>Mon</b>			State any seasonal variations for indoor sporting events (please read guidance note 6)
<b>Tue</b>			
<b>Wed</b>			Non standard timings Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left please list (please read guidance note 7)
<b>Thur</b>			
<b>Fri</b>			
<b>Sat</b>			
<b>Sun</b>			

### D

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Outdoors	
			Both		
<b>Mon</b>			Please give further details here (please read guidance note 5)		
<b>Tue</b>			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 6)		
<b>Wed</b>					
<b>Thur</b>			Non standard timings Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left please list (please read guidance note 7)		
<b>Fri</b>					
<b>Sat</b>					
<b>Sun</b>					

# E

<b>Live music</b> Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	X
Mon			<p><b>Please give further details here</b> (please read guidance note 4)</p> <p>The live music will be amplified Spectators will be able to consume alcohol on the premises purchased from the North, South and Extentia Stand bars</p> <p><b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)</p> <p>We anticipate a maximum of four live outdoor music events over two weekends each year attracting no more than 19,999</p> <p><b>Non standard timings</b> Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left please list. (Please read guidance note 7)</p>	Both	
Tue					
Wed					
Thur					
Fri	12 00	23 00			
Sat	11 00	23 00			
Sun	11 00	18 00			

# F

<b>Recorded music</b> Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<p><b>Please give further details here</b> (please read guidance note 5)</p> <p><b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 6)</p> <p><b>Non standard timings</b> Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left please list (please read guidance note 7)</p>	Both	
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

## G

<b>Performance of dance</b> Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed				State any seasonal variations for the performance of dance (please read guidance note 6)	
Thur					
Fri			Non standard timings Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed				State any seasonal variations for the entertainment of a similar description to that falling within (e) (f) or (g) (please read guidance note 6)	
Thur					
Fri			Non standard timings Where you intend to use the premises for the entertainment of a similar description to that falling within e) f) or g) at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

## J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 9)	On the premises	
Day	Start	Finish		Off the premises	
Mon			State any seasonal variations for providing dancing facilities (please read guidance note 6)	Both	
Tue					
Wed			Sales from the bars will be for consumption within the stadium only  Off sales from the bars on the premises are for consumption within the stadium No off sales for consumption outside the stadium will be allowed		
Thur					
Fri	12 00	23 00	Non standard timings Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left please list. (please read guidance note 7)		
Sat	11 00	23 00			
Sun	11 00	18 00			



# K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

Not applicable

# L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon			<p>Non standard timings Where you intend to open the premises to be open to the public at different times from those listed in the column on the left please list. (please read guidance note 7)</p> <p>To allow for a 30-minute wind down period from the last sale of alcohol to closure of the premises</p>
Tue			
Wed			
Thur			
Fri	12 00	23 30	
Sat	11 00	23 30	
Sun	11 00	18 30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Condition 95

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Please tick ✓ yes

If you have not ticked one of these boxes please fill in reasons for not including the licence or part of it below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence

## **M**

**Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation**

**a) General – all four licensing objectives (b, c, d, e) (please read guidance note 11)**

Emerald Headingley Stadium is a sports ground designated as requiring a General Safety Certificate under the Safety of Sports Grounds Act 1975. All outdoor related events will adopt the same facility standards and conditions as required at all rugby league and rugby union fixtures to promote the prevention of crime and disorder. Stewarding and policing deployments will be calculated based on spectator attendance and crowd intelligence at the pre planning stages.

All other existing policies and strategies will be adopted to ensure public safety e.g. contingency, medical and evacuation plans. All calculations re medical provisions, stewarding etc will be supplied in accordance with the current edition of the Guide to Safety at Sports Grounds (Green Guide).

We are mindful of residents and will adopt a policy consistent with existing procedures to minimise noise and light disruption. Floodlights will be turned off by 23:00 and no bottle bins or waste will be emptied or collected until the next day.

We are a family-oriented business and do not provide entertainment of a sexual or adult nature. We have key on site personnel trained in safeguarding measures who are DBS checked and trained to deal with lost children and vulnerable adults.

See proforma risk assessment attached.

**b) The prevention of crime and disorder**

Emerald Headingley Stadium is a sports ground designated as requiring a General Safety Certificate under the Safety of Sports Grounds Act 1975. All pitch related events will adopt the same facility standards and conditions as required at all rugby league and rugby union fixtures to promote the prevention of crime and disorder. All calculations re medical provisions, stewarding etc will be supplied in accordance with the current edition of the Guide to Safety at Sports Grounds (Green Guide).

The event would attract the use of a control room where the ground can be viewed on CCTV monitors. A Ground Safety Officer and Deputy together with a Head Steward and Supervisors would be integral to event planning and the pre event briefing. The provision of and training of individual stewards will be calculated depending on the nature of the event taking into consideration the crowd demographic.

All car parks and external areas will be lit during the event and any incidents will be reported to control, logged and reviewed to determine any remedial action to prevent future issues.

See proforma risk assessment attached.

**c) Public safety**

Emerald Headingley Stadium is a sports ground designated as requiring a General Safety Certificate under the Safety of Sports Grounds Act 1975. All pitch related events will adopt the same facility standards and conditions as required at all rugby league and rugby union fixtures to promote public safety. All calculations re medical provisions, stewarding etc will be supplied in accordance with the current edition of the Guide to Safety at Sports Grounds (Green Guide)

The event would attract the use of a control room where the ground can be viewed on CCTV monitors. A Ground Safety Officer and Deputy together with a Head Steward and Supervisors would be integral to event planning and the pre event briefing. The provision and training of individual stewards will be calculated depending on the nature of the event taking into consideration the crowd demographic.

All car parks and external areas will be lit during the event and any incidents will be reported to control, logged and reviewed to determine any remedial action to prevent future issues.

All other existing policies and strategies will be adopted at the event to ensure public safety e.g. contingency, medical and evacuation plans.

See proforma risk assessment attached

**d) The prevention of public nuisance**

We are mindful of the residents within the local area and will adopt a policy consistent with existing procedures to minimise noise and light disruption. Floodlights will be turned off by 23:00 and no bottle bins or waste will be emptied or collected until the next day.

The Western Terrace which is the closest stand to noise sensitive premises will not be used and is excluded from this premises licence application.

We will advertise and operate an attended complaint telephone number through which noise complaints can be channelled. The feedback will be given to the sound engineers immediately to judge whether or not adjustments to the music level are required.

See proforma risk assessment attached

**e) The protection of children from harm**

We are a family-oriented business and do not provide entertainment of a sexual or adult nature. We have key on site personnel trained in safeguarding measures who are DBS checked and trained to deal with lost children and vulnerable adults.

In addition to the above children will not be allowed on the premises unaccompanied.

See proforma risk assessment attached

Please tick ✓ Yes

- I have made or enclosed payment of the fee or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT**

**Part 5 – Signatures** (please read guidance note 12)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent in what capacity**

Signature

Date

Capacity



22nd Jan 2020

Head of Operations

**Where the premises licence is jointly held signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 14) **If signing on behalf of the applicant please state in what capacity**

Signature

Date

Capacity

**Contact Name (where not previously given) and address for correspondence associated with this application** (please read guidance note 15)

Post town

Post code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

## Notes for guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003**

- 1 You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy
- 2 Describe the premises for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises
- 3 In terms of specific regulated entertainments please note that
  - Plays no licence is required for performances between 08 00 and 23 00 on any day provided that the audience does not exceed 500
  - Films no licence is required for 'not-for-profit' film exhibition held in community premises between 08 00 and 23 00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises and (b) ensures that each such screening abides by age classification ratings
  - Indoor sporting events no licence is required for performances between 08 00 and 23 00 on any day provided that the audience does not exceed 1000
  - Boxing or Wrestling Entertainment no licence is required for a contest exhibition or display of Greco-Roman wrestling or freestyle wrestling between 08 00 and 23 00 on any day provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event
  - Live music no licence permission is required for
    - a performance of unamplified live music between 08 00 and 23 00 on any day on any premises
    - a performance of amplified live music between 08 00 and 23 00 on any day on premises authorised to sell alcohol for consumption on those premises provided that the audience does not exceed 500
    - a performance of amplified live music between 08 00 and 23 00 on any day in a workplace that is not licensed to sell alcohol on those premises provided that the audience does not exceed 500
    - a performance of amplified live music between 08 00 and 23 00 on any day in a church hall village hall community hall or other similar community premises that is not licensed by a premises licence to sell alcohol provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance from a person who is responsible for the premises
    - a performance of amplified live music between 08 00 and 23 00 on any day at the non-residential premises of (i) a local authority or (ii) a school or (iii) a hospital provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned or (ii) the school or (iii) the health care provider for the hospital
  - Recorded Music no licence permission is required for
    - any playing of recorded music between 08 00 and 23 00 on any day on premises authorised to sell alcohol for consumption on those premises provided that the audience does not exceed 500

- any playing of recorded music between 08 00 and 23 00 on any day, in a church hall village hall community hall or other similar community premises that is not licensed by a premises licence to sell alcohol provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance from a person who is responsible for the premises
  - any playing of recorded music between 08 00 and 23 00 on any day at the non-residential premises of (i) a local authority, or (ii) a school or (iii) a hospital provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned or (ii) the school proprietor or (iii) the health care provider for the hospital
  - Dance no licence is required for performances between 08 00 and 23 00 on any day provided that the audience does not exceed 500 However a performance which amounts to adult entertainment remains licensable
  - Cross activity exemptions no licence is required between 08 00 and 23 00 on any day with no limit on audience size for
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus provided that (a) it takes place within a moveable structure that accommodates the audience and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days
- 4 Where taking place in a building or other structure please tick as appropriate (indoors may include a tent)
  - 5 For example the type of activity to be authorised, if not already stated and give relevant further details for example (but not exclusively) whether or not music will be amplified or unamplified
  - 6 For example (but not exclusively) where the activity will occur on additional days during the summer months
  - 7 For example (but not exclusively) where you wish the activity to go on longer on a particular day e.g. Christmas Eve
  - 8 Please give timings in 24 hour clock (e.g. 16 00) and only give details for the days of the week when you intend the premises to be used for the activity
  - 9 If you wish people to be able to consume alcohol on the premises please tick on the premises If you wish people to be able to purchase alcohol to consume away from the premises please tick off the premises If you wish people to be able to do both please tick both
  - 10 Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises for example (but not exclusively) nudity or semi-nudity films for restricted age groups or the presence of gaming machines
  - 11 Please list here steps you will take to promote all four licensing objectives together
  - 12 The application form must be signed
  - 13 An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so

- 14 Where there is more than one applicant each of the applicants or their respective agent must sign the application form
- 15 This is the address which we shall use to correspond with you about this application